



Ronald J. Jurgens
Sheriff

Walsh County Sheriff's Office

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Richard A. Sherlock
Chief Deputy

WALSH COUNTY MUSIC FESTIVAL/PUBLIC CONCERT/PUBLIC DANCES CONTRACT REVISED 6/5/2024

NORTH DAKOTA CENTURY CODE 53-02-08: Officer of law to be in attendance at public dance, music festival or public concert. The sheriff in any county in which any public dance, music festival or public concert is held outside of an incorporated city and the chief peace officer of the city where the dance, music festival or public concert is held within the limits of the city may police such dance, music festival or public concert so that law and order are there maintained. The sheriff or the chief peace officer shall determine the number, if any, of deputy sheriffs or special officers needed to police the dance, music festival or public concert properly. The person conducting any such dance, music festival or public concert, before the dance, music festival or public concert is held, shall pay to the sheriff or peace officer the expense of any deputy sheriff or special officer required for the proper policing of such dance, music festival or public concert, and no such dance, music festival or public concert may be permitted to proceed unless such officer or officers are present and fees therefore are paid. The holding of such dance, music festival or public concert without making provision for policing thereof, is unlawful. No person, directly or indirectly interested or concerned in the giving, holding or conducting of such public dance, music festival or public concert, or connected with the person conducting the same, is eligible to appointment under this section as special officer.

NORTH DAKOTA CENTURY CODE 53-02-15: General penalty. Except as otherwise may be provided, any person violating any provision of this chapter is guilty of a Class B Misdemeanor (Maximum penalty of \$1500 fine and or up to 30 days in jail).

SECURITY RULES AND REGULATIONS:

The following Rules and Regulations will be followed concerning public and private dances in Walsh County and in incorporated cities that do not have a Chief Peace Officer appointed.

1. At least ONE of either Deputy Sheriff or licensed private security officers are required at any public dance where alcoholic beverages are being consumed.
2. At least ONE of either Deputy Sheriff or licensed private security officers are required at any public dance where NO alcoholic beverages are being consumed.
3. At least ONE deputy is required at any public wedding dance where alcoholic beverages are being consumed.
4. A *minimum* of TWO Deputies or licensed private security officers at any Music Festival/Public Concert/Public Dance under any circumstances.
5. If additional deputies are required to help, the entity sponsoring the dance will be charged accordingly.

If applying for private party or private dances only – no deputy is required if the following criteria are met:

- a. There must be no publication of the dance.
- b. A sign saying "Private Dance or Private Party" must be posted on entry doors.
- c. Must be written invitation only.
- d. Written invitation must accompany person attending or there will be no other admissions.

- e. No charging of admission.
- f. Someone must be at all entry doors and check written invitations as guests arrive.
- g. Law enforcement MUST be allowed admittance to check compliance.

RULES & REGULATIONS:

1. **Event should not last more than 5 hours.** If a longer time is requested, permission must be granted by the Sheriff prior to the dance and the cost of security will be more.
2. The band will stop playing on or before 1:45 a.m.
3. All liquor sales will end on or before 1:30 a.m.
4. If a bar is open, it must be properly licensed for the location.
5. If there is no bar, no private kegs or liquor will be allowed to be dispensed at the dance.
6. The band will not incite the dance patrons to allow playing **past 1:45 a.m.**
7. Music Festival/Public Concert/Public Dances – a fenced or cordoned off dance area is required and must stay in place until the dance ends.
8. Music Festival/Public Concert/Public Dances - admission charges are strongly suggested with access to the area to be limited, two entrances suggested and ID checking is required, **preferable with ID scanners.**
9. Music Festival/Public Concert/Public Dances – youth access in gated off areas (under 21) is not allowed unless a clearly different, non-removable wristband is worn.
10. Music Festival/Public Concert/Public Dances – alcohol servers are prohibited from drinking alcohol and no alcohol sales to obviously intoxicated guests.
11. Music Festival/Public Concert/Public Dances – deputies will stay up to 1 extra hour (about 3:00 a.m.) as necessary to disperse the crowd.
****In the event the dance continues past 1:45 a.m. and the deputies leave the premises, the person in charge of the dance or whoever signs this form will be responsible and **could be charged under NDCC 53-02-05.******
12. Cost of policing will be set by the Sheriff. Fees must be attached to this application before approval of such dance is given by the Sheriff. Deputy will then be covered by Worker's Compensation and liability insurance.
13. The above rules and regulations also apply to all private dances where a Deputy Sheriff or licensed private security officers is requested.

CANCELLATION:

A full refund will be provided for events cancelled more than 48 hours in advance of the start time indicated on the application. Events cancelled less than 48 hours but more than 12 hours will be eligible for 50% refund. Refund will be issued to person on application and sent to listed address.

NO refunds if event is cancelled less than 12 hours prior to start, or if ends earlier than on the application.

To request a cancellation, you must contact the Walsh County Sheriff's Office (701-352-2041) and speak with Sheriff, Chief Deputy or Sergeant.

ALL INFORMATION BELOW MUST BE FILLED IN. RETURN THE QUESTIONNAIRE ONLY TO THE WALSH COUNTY SHERIFF'S OFFICE 60 DAYS PRIOR TO THE DANCE.

THIS CONTRACT ONLY APPLIES TO THE "EVENT" PART OF YOUR FUNCTION

****Approval of this application will be at the discretion of the Sheriff or his designee****

YOUR NAME: _____ SIGNATURE: _____ TELEPHONE: _____

ADDRESS: _____ CITY: _____ ZIP: _____

LOCATION OF DANCE: _____ DATE OF DANCE _____

TIME DANCE BEGINS _____ TIME DANCE ENDS AT _____

(Security rates are based on 4-hour event; if event exceeds 4 hours, rates will be higher than listed on page 4 and must be pre-approved by sheriff's office)

1. Is your event open to the public? YES NO

2. What type of function are you having?
 Public Public wedding Private Private wedding
 Benefit Private club Street Music Festival
 Other

3. About how many people will be attending? _____

4. What age group will be present? Adults Under 21 Mixture Members only

5. Name the person you have rented space from. _____

6. Will alcoholic beverages be permitted? YES NO

7. Name the band/DJ you are having. _____

If there are alcoholic beverages sold, dispensed and or consumed at the above described activity, please have the caterer fill this part in.

NAME OF ALCOHOL CATERER: _____

THE ACTIVITY WILL BE CATERED: FROM _____ AM/PM ON _____, 20____
TO _____ AM/PM ON _____, 20____

THIS REQUEST HAS BEEN **APPROVED** OR **DENIED**

Ronald J. Jurgens, Sheriff

Wedding dance - \$200.00 (1 officer) Check payable to ACE SECURITY or Walsh County Sheriff
Please call our office before making your check out.

Music Festival/Public Concert/Public Dance - \$500.00 (2 officers) Check payable to Walsh County Sheriff
2 officers minimum – Sheriff may require more)

Drop off or mail application and payment at least 2 weeks prior to function to:
Walsh County Sheriff's Office
638 Cooper Avenue
Grafton, ND 58237