

Q. I am moving to town. Who do I contact for electric, water, garbage collections, natural gas, cable, telephone, internet, LP, fuel oil and postal service? How do I start utility service at my new address?

Answer:

To obtain electric, water, sewer & garbage services or when moving from one address to another with-in the city, visit the Light & Water Department billing office in the Park River City Office building at 514 Briggs Ave. S. or call 701-284-6150.

Meter deposits are required: \$100 to \$150 required when moving into a residence or apartment. Commercial deposit is \$200. This deposit will transfer should you change your residence within the City of Park River. This deposit will be applied to your final billing. Should your deposit exceed your final billing total, a refund for the difference will be sent to you. A \$25 hook-up fee is also required. The hook-up fee is non-refundable and must be paid each time you change your residence.

The billing office requests that you give at least **1 week** of notification prior to moving into, out of or changing your place of residence.

Montana Dakota Utilities provides natural gas - call 800-638-3278

Polar Communications provides, telephone, cable, internet services & cellular service - call 701-284-7221 or 800-284-7222

LP - Propane is provided by the following:

Heartland Gas - call 701-284-7480

North Star Coop - call 701-284-7161

Northdale Oil, Inc. - call 701-284-6732

Fuel Oil is provided by the following:

North Star Coop - call 701-284-7161

Northdale Oil, Inc - call 701-284-6732

US Post Office - call 701-284-6106

Q. What are the hours of City Hall?

Answer: The City Office Building, located at 514 Briggs Ave S, is open Monday - Friday, 8:00 AM to 5:00 PM. The office is closed over the noon lunch hour.

Q. Who do I see about finding rental properties in Park River?

You may pick up a list of rental properties at the Park River City Office Building located at 514 Briggs Ave S. or click on the Rental Properties document below.

Q. Where do I register my children for school?

Answer: Contact the Park River Area School District at 701-284-7164 (Park River High School) or 701-284-6550 (Park River Elementary School).

Q. What are the hours of the library?

Answer:

The Park River Library is located in the Park River Area School located at 605 6th St W. Door #2

Hours are:

School Schedule

Mon-Fri 8:30 AM - 3:30 PM

Mon & Thurs 6:30 PM - 8:30 PM

Saturday 9:00 AM - 1:00 PM

Summer Schedule

Mon 6:30 PM - 8:30 PM

Tues 12:00 PM - 4:00 PM

Thurs 6:30 PM - 8:30 PM

Sat 9:00 AM - 1:00 PM

Q. When and where does the City Council meet?

Answer:

City Council meetings are held the second Monday of each month. In case of a Holiday, Council meetings are generally held the following day.

Council meetings are held in the Council Room located in the City Office building at 514 Briggs Ave S.

Meetings start at 7:30 PM.

City Council meeting date & time are posted on the Events Calendar portion of this web site.

Q. Are building permits required in the City of Park River?

Answer: Yes.

Please contact the City Building Inspector for information required on a building permit.

Building permits are required if adding additional enclosed footage to your home, building a garage or storage shed, or bringing ANY building into the City.

Building permits must be obtained prior to start of any construction or placement of buildings.

This service is located at 514 Briggs Ave S in the City Office Building. Call 701-284-6150.

Q. What day is garbage collection?

Answer:

Consolidated Waste, LTD provides garbage collection for the City of Park River.

Residential pick-up is every week on Monday and Tuesday.

You will be billed for this service on your monthly utility bill.

Q. Where & what can I recycle?

A drop box for soft plastics is located at Jim's Super Valu 103 3rd ST West. Examples of soft plastics include shopping bags & plastic that comes wrapped around flats of water.

Other items may be recycled with

Friendship Inc.

Call 701.352.0060 for additional information

Q. Why is my utility bill so high?

Answer:

We try to read meters the same time each month, generally the 15th-20th, however extra days might be included due to holidays, or emergencies which need to be dealt with immediately. The beginning and ending date for each billing cycle are printed in the upper left hand corner of your Light & Water bill. At this time putting individual read out dates on bills is not available so 1 *date* is listed on *all* bills

Water leaks are the main culprits that cause an increase in your water usage/bill. A leaking faucet, water softener, outside faucet/garden hose, or toilet can cause a huge increase in water usage/billing. It is not uncommon for a toilet to have 5 thousand gallons of water run through it over the course of a weekend.

Ways to check if you have a leak or a toilet that runs:

1. Read & write down your water meter reading before going to bed and first thing in the morning. If no one has used water during the night, your readings should be the same.
2. Put enough food coloring in your toilet tank so the color is noticeable. In the morning if the water in the tank is clear or there is color in your bowl, or there is no color in either the tank or bowl, your toilet is running and you need to have it repaired.

Other things to consider are:

1. Have you been washing vehicles or watering the lawn and/or garden?
2. Have you had company for the holidays or special occasions? Extra cooking, laundry & showers add to the electric & water usage.
3. Do you have children in sporting activities? These activities add to both laundry & showers.
4. Has a child come home from college during holidays or breaks?

Each season brings different needs to your home. Summer months many people run fans or air conditioners to help beat the heat or dehumidifiers to remove moisture from damp basements. Winter brings longer nights and cold weather which in turn keeps many people inside for longer periods of time. While indoors, extra electricity is used to operate TV's and other appliances used for entertainment purposes. In turn furnaces, need to run more often to keep your house temperature at the selected temperature on your thermostat, especially when temperatures dip below zero and stay there for a week or two. Brrrrrrr!

Save Water and Money

<http://wateruseitwisely.com> - Are too many of your dollars literally going down the drain? At this site, you'll find plenty of water conservation tips and resources. Learn 100 ways to save water in your area of the country. Take the family water audit to see how wisely you're using water now. Find out what's new in water-saving gadgets. There's even a landscape watering guide to calculate how frequently to water your plants and lawn. It's information that's good for your wallet (and the world's water supply).

Q. What are payment options?

Answer:

IN PERSON: You can stop at the City Office Building located at 514 Briggs Ave S.

DROP BOX: There is a secured mail slot located under the window on the North side of the office building.

MAIL TO:

Light & Water Department

PO Box C

Park River, ND 58270-0702

Remember to include the stub with your payment.

AUTO PAY: This payment plan method authorizes the City of Park River to deduct your monthly utility bill from your bank account. Your utility bill will still be mailed to you. The billing amount will be deducted from your account 14 to 18 days after the billing date by your bank. To sign up this form is available at the City Office Building or on the file listed below.

At this time Credit/Debit Cards are not accepted.

Q. I want to dig a hole to plant a tree/install a mail box (this includes newspaper boxes) or fence... Should I contact anyone?

Answer:

Yes.

Contact ND One Call at 800-795-0555 or dial 811

at least 48 hours in advance.

"IT IS THE LAW"

They will schedule to locate all the power, cables, water, sewer, gas, and phone lines.

This call is free to the public.

Also contact the City of Park River to see if any restrictions apply for placement of or type of proposed installations.

DO I HAVE TO CALL NORTH DAKOTA ONE-CALL?

YES!!! Calling North Dakota One-Call is a **STATE LAW**

designed to protect you, your co-workers, underground facilities and the public.

For information in the North Dakota One-Call Handbook click on the following website link.

www.ndonecall.com

Q. How do I dispose of unused or expired medication?

The North Dakota Pharmacy Association (NDPHA), North Dakota Board of Pharmacy and the State Attorney Generals' office launched a medication disposal program - *TakeAway* - at the end of April 2010. *TakeAway* pharmacies are located in all of North Dakota's counties, at over 225 pharmacy sites. *TakeAway* benefits the environment, helps patients use medications in a safer way, and prevents diversion and drug abuse of prescription and over-the-counter drugs. For additional information please check the website www.sharpsinc.com/locator

Q. I would like to hold an event in the City Auditorium or Community Room, who do I contact and what is the cost?

Please call the City Office Building
@ 701-284-6150.

To rent the City Auditorium for a Wedding...F.A.Q.

2 checks are required.

Check #1 is for Rent = \$150.00

Check #2 is a damage deposit = \$200.00 (This check will be returned to you after your wedding has been held & the City Janitor checks the building & you have turned in the key(s).)

Decorating: Rent includes the 2 days prior to your wedding date. Additional days are billed at \$50.00 per day. The use of staples nails & screws are prohibited. Only pins and tape may be used to hang decorations. Please refrain from using glitter or confetti.

How large is the building?

Upstairs: 74' x 41' = 3,034 sq. ft

Tables = 24 - 8'

Chairs = 200

Basement: 26' x 63.5' = 1,651 sq ft

Tables = 16 - 8'

Chairs = 120

Clean-up... Please leave the building as you found it. **You** are responsible for the clean-up.

If alcohol will be served, please have the bar contact the City Office and have the transfer of the liquor license put on the City Council agenda a minimum of 1 month prior to your wedding. City Council meets the second Monday of the month unless it is a holiday.

For a Wedding Dance you will need to fill out & turn in a dance contract to the Walsh County Sheriff's Department.

Q. Do you need to license your cats or dogs?

Answer:

The City of Park River requires licensing of **ALL** dogs.

Dogs must be current on vaccinations and owners must provide proof thereof when applying for a dog license.

Licenses are to be renewed every year prior to January 1.

Sexed dog licenses are \$5.00 and spayed/neutered dogs \$2.00.

Tags & Licenses may be obtained at the following locations:

City Office Building - 514 Briggs Ave S 701-284-6150

Agassiz Animal Hospital - Hwy 17 W 701-284-6688

Park River Veterinary Clinic - 607 Park St W 701-284-6514

The City of Park River requires that **all dogs must be on a leash at all times** and a citation can be issued for any violations. Barking dogs are considered to be a nuisance and owners may be issued a citation.

Cats are not required to be licensed, but the City asks that vaccinations are kept current.